

**RABINDRA BHARATI UNIVERSITY**

56A, B. T. ROAD, KOLKATA-700050

Website : [www.rbu.ac.in](http://www.rbu.ac.in)

Admission Notice : SFC/M.Phil /01/16

August 16 , 2016

The University invites online applications for admission to 2-year full time M. Phil Programmes in Semester System in the subjects under the Faculty of Arts and Fine Arts in the session 2016-2017 as per University Grants Commission (Minimum Standards and Procedure for Award of M.PHIL/ Ph.D Degrees) Regulations, 2016 . Online Application can be made on the University Website at: [www.rbu.ac.in](http://www.rbu.ac.in) only from **19.8.2016 to 30.8.2016** (upto 3.00 p.m.). Last date for online payment in SBI Bank is **31.8.2016** ( upto 4:00 p.m.)

**No application form will be available from the University Sales Counter.**

Number of seats available for each department is mentioned against each .

**1. Faculty of Arts:**

- (i) Bengali – upto 15
- (ii) English - upto 09
- (iii) Sanskrit- upto 06
- (iv) Philosophy - upto 05
- (v) Political Science- upto 01
- (vi) History-upto 15
- (vii) Economics - upto 07
- (viii) Education- upto 06

**2. Faculty of Fine Arts:**

- (i) Drama - upto 09
- (ii) Rabindra Sangeet- upto 05
- (iii) Dance - upto 04
- (iv) Instrumental Music- upto 07
- (v) Vocal Music- upto 04

Reservation of seats for SC, ST,OBC (A&B) and PWD(PH) candidates will be as per Govt. rules.

**Eligibility:** Candidates having Master's degree with 55% marks {(50 % for SC/ST/OBC/PWD (PH)} or its equivalent grade from any UGC recognized University in India or an equivalent degree of a recognized foreign University in the concerned or allied subject are eligible to apply for admission to the M. Phil Programme of study in his /her disciplinary subject of study or in a subject of allied discipline or in an inter disciplinary subject. Provided further that a relaxation 5% marks from 55% to 50% may be given to the allowed for those who had obtained their Master's degree prior to 19<sup>th</sup> September,1991.

## Arrangement of Entrance Test

The candidates are allowed to apply for only one subject.

**Written Examination of C.E.T : 18.09.2016** (1<sup>st</sup> half of all subjects and 2<sup>nd</sup> half of all subjects)

### Instructions to the candidates already in Employment

Candidates already in employment must apply through proper channel and if such candidates are selected for admission, they must produce 'NO OBJECTION CERTIFICATE' AND 'CERTIFICATE OF SANCTION OF LEAVE' from the Employer to pursue the full time 2-year academic programme of M.Phil prior to confirmation of provisional admission. Failing which their provisional admission will be treated as cancelled.

### Admission Procedure:

The candidates will have to appear for a written Entrance Test, and if qualified, have to appear for an interview to be conducted by the Department concerned. However, the students who have qualified in the NET / SET / GATE / UGC (JRF) / CSIR (JRF) or Teacher Fellowship Holder will be exempted from appearing in the written Entrance Test to be conducted by the University. Such candidates will have to appear in the interview.

### Written Entrance Test and Interview:

Written Entrance Test and Interview will be taken for selection of eligible candidates for admission to M. Phil Programme as per provisions of the University Grants Commission (Minimum Standards and Procedure for Award of of M.PHIL/ Ph.D Degrees) Regulations, 2016.

Written Entrance Test will be of 100 marks. Total duration of the Test will be 3(three hours).

Written Entrance Test will have two halves of 50 marks each.

**First half** will be common to all candidates belonging to Faculty of Arts and Fine Arts.

This half will be based on research methodology.

### Guidelines:

1. Full marks – 50 ( 50 out of 50 of 1 mark each)
2. Type of questions – MCQ ( each question having 4 answer options : A, B,C & D)
3. Time : 1 hour 30 minutes.

This half will be known as **Common Research Aptitude Test**.

**Second half** will be subject oriented . It will include **Objective Type Questions** (10 marks), **Short Answer Type Questions** (20 marks) and **Essay writing** on given topic or areas of interest of the candidate etc. {(within 300 words) (20 marks)}.

### **Qualifying Marks:**

- (i) Each candidate will have to obtain 40% {(30 % for SC/ST/OBC/PWD (PH))} individually as qualifying marks in both halves ( **1<sup>st</sup> half** and **2<sup>nd</sup> half** ) .
- (ii) In order to qualify for the Interview, each candidate will be required to score at least 50% **{(45 % for SC/ST/PWD (PH))}** marks (marks of <sup>1<sup>st</sup></sup> half and <sup>2<sup>nd</sup></sup> half taken together after screening the qualifying marks of 40% {(30 % for SC/ST/OBC/PWD (PH))}individually in both halves ( **1<sup>st</sup> half** and **2<sup>nd</sup> half** ) out of 100 marks.

### **Interview:**

1. Each and every qualified candidate in Written Entrance Test and the candidates who have qualified in the NET / SET / GATE / UGC (JRF) / CSIR (JRF) or Teacher Fellowship Holder will be required to appear in the viva-voce /Interview of 50 marks. The Interview will be conducted by the respective Department Research Committee.
2. In the viva-voce/interview for admission to M.Phil programmes, qualifying marks will be 50% {(45% for SC,ST & PWD (PH))}.
3. In the case of candidates obtaining same marks in the viva-voce/interview for admission to M.Phil programmes, the merit will be determined firstly by counting the academic score obtained in the Master's Degree; if not settled, then by counting the academic score obtained in the Bachelor's Degree and so on down the career up to madhyamik or its equivalent level. Merit list of the candidates will be prepared only on the basis of the marks obtained in viva-voce/ Interview.

### **Publication of Lists**

Provisional lists of the candidates selected for admission Written Entrance Test will be published on the University website on 05/09/2016 after 4:00 p.m.

### **How to collect Admit Cards**

Downloading of Admit Cards: 06/09/2016 to 09/09/2016

Admit Cards will have to be downloaded by the candidates themselves by entering their Application Identification Number (AIN) printed on their downloaded Application Form. The candidates must print two copies of the downloaded admit card. The admit Card will be required to be produced at the time of Entrance Test. Candidate will not be allowed to sit for the Entrance Test without Admit Card.

### **Schedule of Entrance Test and Admission**

1. Date of Written Entrance Test: 18.9.2016 from 12:00 noon onwards
2. Publication of result of C.E.T on the website : 26.9.2016 (after 4: 00 p.m.)
3. Prospective Dates of Viva Voce: 28.9.2016, 29.9.2016,03.10.2016 and 04.10.2016 (specific dates for each subject will be notified in due course)
4. Result of Viva Voce (Publication of 1<sup>st</sup> Merit) on the website : 06.10.2016 (after 4: 00 p.m.)
5. Online Provisional Admission of 1<sup>st</sup> Merit List: 17.10.2016 to 19.10.2016

6. Confirmation of Admission: 20.10.2016

7. Commencement of M.Phil Classes: 24.10.2016

The dates mentioned in the above schedule are subject to change.

### Reservation of Seats

Reservation of seats for the reserved categories of ST/SC/OBC/PWD will be as per the West Bengal Higher Educational Institutions (Reservation in Admission) Rules, 2013.

### Application Processing Fees & Course fees

**1. Application Processing Fee :** Rs.250/-+ additional charge of Bank (Rs.150/- + additional charge of Bank for PWD candidates)

**2. Course Fees to be paid at the time of admission for 1<sup>st</sup> Semester :**

**(i) Internal Students :** Rs.2804/- + additional Bank Charge

**(ii) External Students:** Rs.2904/- + additional Bank Charge

### How to Apply

**The applicants are advised to follow the instructions noted hereunder while filling up the Application Forms online:**

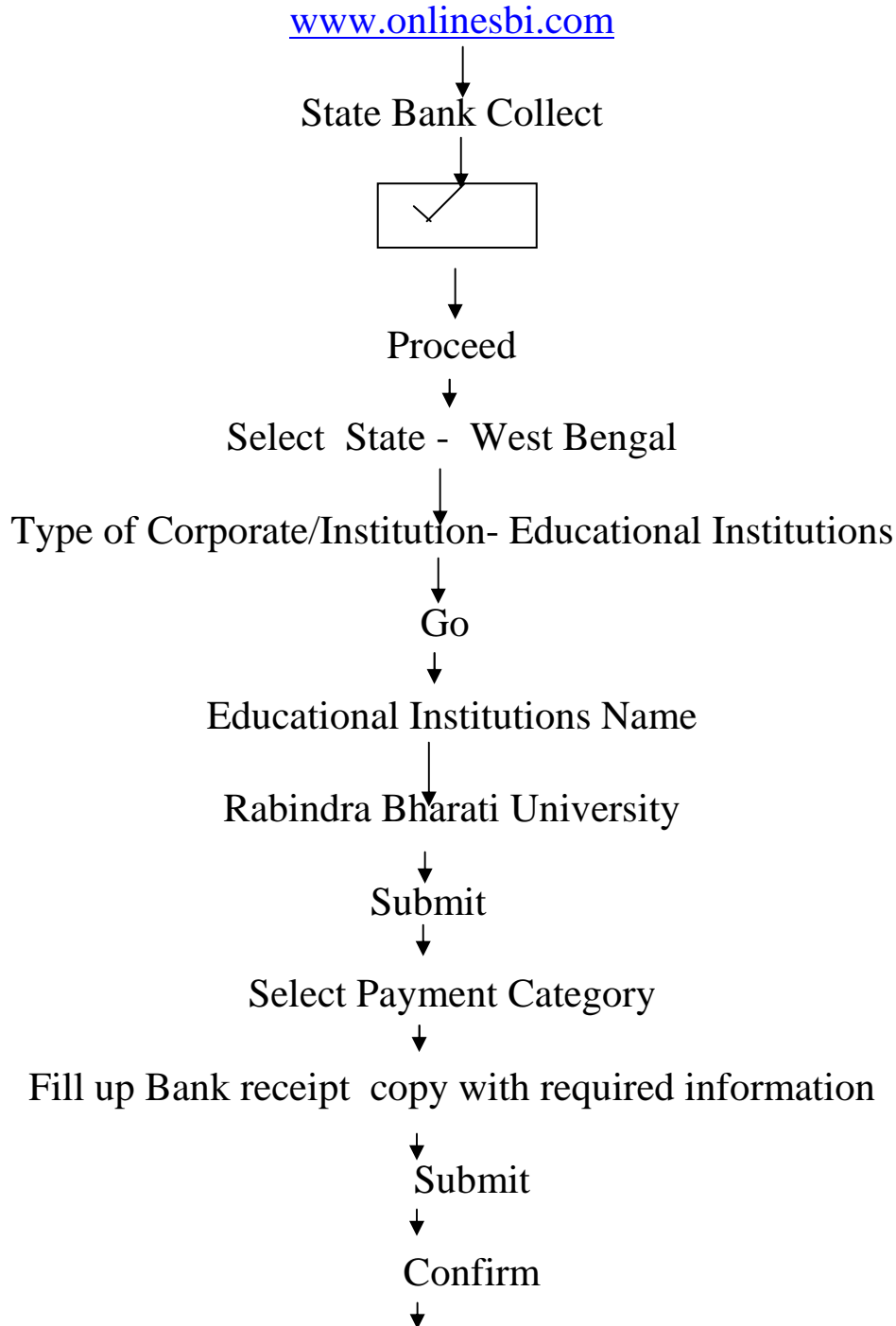
- In order to apply online, applicants have to register themselves first.
- During registration, applicant will be asked to provide an e-mail id and a mobile number, these must be valid ones because initial login password will be sent to the provided e-mail id and mobile number via SMS, and in future, all correspondences in this regards may be made to these e-mail id and the given mobile no. via SMS.
- Applicants must provide valid email id & mobile no. else the registration process will not be completed.
- After registration, the password will be sent to the registered e-mail id and mobile no.
- It is recommended that the applicant should change their password on the first log in, if required.
- After Successful login applicant will be required to select course(s) he / she may wish to apply and check the eligibility first. Once found eligible he / she can fill up rest of the Admission Form.
- An applicant will be required to upload his / her scanned Photograph and Signature during filling up the admission form, therefore, he/she is advised to keep these ready before filling up the admission form.
- If the applicant does not have all required information at the time of filling the form, he/she can save the incomplete application as a draft (by clicking on 'Next' or 'Previous')

button) and log out. Later, by login back to his/her account again he/she may complete the rest of application form.

- After filling up all required information to submit the same, applicant must agree with the given declaration, clicking on check box. It is important to note that, once it is submitted, the information already entered cannot be altered under any circumstances. Therefore, they are advised to be sure about the accuracy and relevance of the filled up information before clicking the submit button.
- After **Submission** of the application, applicant will be able to download or take print out of the filled up 'Application Form' bearing the **AIN (Application Identification Number)** and his / her other information relating to instructions for payment of Application Processing Fees through SBI Collect Portal (**www.onlinesbi.com**). Application shall be summarily rejected, if payment is not made as per instructions given in the auto-generated **Instruction Sheet for Payment**.
- **Candidates must submit the Application Form at the time of Admission Test:** The candidate must take a printout and retain the same with him/her. If the candidate is selected for Admission Test, then only Application Form along with self-attested copies of all mark sheets, certificates and other relevant documents and copy of payment receipt will be required to be submitted at the time of Admission Test in the respective department.
- The automatically generated **AIN (Application Identification Number)** number shall be treated as unique identification number for an application during the admission process. Therefore, any Application Form erroneously downloaded and printed without automatically generated **AIN (Application Identification Number)** **will not be accepted under any circumstances**.
- The applications, once applied by the Applicant cannot be cancelled or altered and the amount paid for the same by the Applicant is not refundable. All amount(s) paid by the Applicant, for application to the course(s) offered by 'Rabindra Bharati University' shall stand appropriated. In case of multiple payments, being processed for a single application, the extra amount may be refunded to the Applicant after verification, if applied for.
- No Application shall be entertained after the last date, whatsoever the reason may be.
- From time to time admission related information shall be uploaded on the University website. Students are instructed to keep regular watch for the same. The University shall not be liable if an applicant fails to comply with the schedule.
- For any kind of dispute regarding admission related matters, the decision of the University Authority shall be final.

## How to Make Payment

**Step: 1. Application Processing fee Payment:** Now for payment of Application Processing fee, please directly log in to [www.onlinesbi.com](http://www.onlinesbi.com). Please follow the following short-cut steps for making online transactions/payments:



Online	For cash payment through e-challan
For Payment through Net Banking, Debit Cards, Credit Cards etc.	Selected – others payments ↓ Print in PDF Form

### **Detailed Instructions for payment:**

**Step: 1. Accepting Disclaimer and Terms and Conditions:** Please log in to [www.onlinesbi.com](http://www.onlinesbi.com). The applicant is advised to go through the disclaimer and terms and conditions of SBI Collect and click the “I have read and accepted the terms and conditions stated above” check box and then click the “Proceed” button.

**Step: 2. Select State and Type of Corporate / Institution:** Now the applicant should select “West Bengal” under “Select State” and “Educational Institution” under “Select Type”. Then click the “Go” button.

**Step: 3. Select from Educational Institutions:** Now the applicant should select “RABINDRA BHARATI UNIVERSITY” under “Select Educational Institutions” and then click the “Submit” button.

**Step: 4. Provide details of payment:** Now here the applicant should select “Application Processing fee”. It will automatically redirect to “Provide details of payment” page.

**Step: 5. Provide details of payment:** Now the applicant will be asked to enter the requisite information in the given spaces of Payment Format. The applicant should use the Application Details printed earlier to fill-up the required information in this page. Before submission, the applicant must verify that all the entries made here are correct. If the information entered here are not correct then the application will be rejected and no refund will be made.

**Step: 6. Choosing Payment Option:** At this stage applicant will be asked to choose **online** or **offline** payment mode.

If **Online** mode of payment is chosen, the applicant will be able to pay requisite amount of Application Processing Fee of Rs.250/-+ additional charge of Bank (Rs.150/- + additional charge of Bank for PWD candidates) online through Internet Banking, SBI ATM Card/Debit Card or through ATM Card/Debit Card of any other Banks as shown on the dropdown box.

On successful transaction of payment, an e-receipt will be generated. Please take a print out of it and retain it carefully for future reference.

And if **Offline** mode of payment is chosen, a pre-printed Challan in duplicate will be generated. The applicant will be required to take print out of the Challan thus generated and submit the same at any SBI branches to deposit the Application Processing Fee of Rs.250 + additional charge of Bank (Rs.150/- + additional charge of Bank for PWD candidates) .The applicant must retain one copy of Challan (payment receipt) carefully for future reference.

### **General Instructions and Information to the Applicants :**

1. No student will participate in, abet or propagate ragging in the University campus and hostels as per order of the Honorable Supreme Court.
2. Candidates admitted elsewhere in any degree course must submit certificate or any other relevant document showing cancellation from the said degree course at the time of admission. Failing which, his/her candidature will be treated as cancelled.
3. No candidate will be allowed for admission to two or more concurrent degree courses in the same University (regular/external) in the same calendar year.
4. Candidates interested in admission will be required to collect all information regarding interview/test and admission dates in this regard from the University Website:  
[www.rbu.ac.in](http://www.rbu.ac.in).
5. Admission of a candidate will be cancelled if any information given by him/her is found to be wrong or suppressed.
6. Submission of application Forms for admission does not imply any right to admission and selection for admission does not assure accommodation in University Hostels.
7. The list of the Candidates selected for interview/written test /admission will generally be treated as cancelled as soon as the corresponding last date is over.
8. Candidates are allowed to apply for one subject only.
9. Duly filled-in downloaded application form should be signed by the candidate and his/her parent/guardian at the given spaces of the form.
10. The duly filled-in application form along with self-attested copies of all mark sheets, certificates and other relevant documents and copy of Bank payment receipt, has to be retained by the candidate.



11. **The applicant is not required to submit the hard copy of duly filled-in downloaded Application Form to the University.** However, the hard copy of duly filled-in downloaded Application Form along with self-attested copies of all mark sheets, certificates and other relevant documents and copy of payment receipt will be required only at the later stage if the candidate is provisionally selected for admission.
12. In case of any disputes, the decision of the University will be final and binding to all concerned.

(Ujjwol Kumar Basumata)

Secretary, Faculty Councils (Actg)