



RABINDRA BHARATI UNIVERSITY

56A, B. T. ROAD, KOLKATA-700050

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Admission Notice: FC/UG-VA/ 0 1/17

Date: 01.6.2017

The University invites online applications for admission to **B.F.A.** programme of 4-year duration under Choice Based Credit System (CBCS) consisting of 8 Semesters of 6-month each in the following subjects under the Faculty of Visual Arts in the session 2017-2018. Online Application can be made on the University Website : www.rbu.ac.in only from **06/6/2017 to 15/6/2017** (upto 4.00 p.m.).

The **last date** for online payment of Application Processing Fee through **Payment Gateway** is **16/06/2017** (4:00 p.m).

Subjects: Painting, Sculpture, Graphics, History of Art and Applied Art.

Eligibility: Candidates having passed the H.S. Examination or its equivalent with special aptitude in the concerned subject are eligible to apply.

Candidates willing to apply for more than one subject will have to apply separately.

Break of Studies: 2 years i.e the candidates who have passed H.S or its equivalent in 2017, 2016 & 2015 are only eligible to apply.

Pool of Elective Subjects

At the undergraduate level of studies under the faculty of Visual Arts, students will have to take up any 1(one) out of the following Elective subjects of 200 marks each as per CBCS syllabus structure of the UGC guidelines.

1. Applied Art
2. Painting
3. History of Art
4. Sculpture
5. Graphics
6. No student is allowed to choose the subject as Elective which is his/her Honours subject, i.e. A student of Applied Art cannot take Applied Art as Elective subject any more. He/she will have to choose any 1(one) out of the Elective subjects
 1. Painting
 2. History of Art
 3. Sculpture
 4. Graphics

Application for change of Elective subject will be entertained within one month from the date of his/her admission.

Norms adopted for preparation of merit list:

Admission to the B.F.A. programmes in the Subjects of Painting, Applied Art, Sculpture, Graphics and History of Art would be made through admission test. Total marks of Admission Test would be 100. Admission Test would be taken in 2 (two) phases as noted below:

1. For the subjects of Applied Art, Painting, Graphics and Sculpture:

(a) 1st Phase - Full marks : 70

(i) Drawing/Practical – 50 marks

(ii) Written test (essay writing on given topic)- 20 marks

(b) 2nd Phase –Full marks : 30

(i) Viva-voce- 20 marks

(ii) Academic marks of H.S.or its equivalent- Full score-10

2. For the subject of History of Art:

(a) 1st Phase - Full marks : 70

(i) Written test (essay writing on given topic)- 50 marks

(ii) Drawing/Practical – 20 marks

(b) 2nd Phase –Full marks : 30

(i) Viva-voce- 20 marks

(ii) Academic marks of H.S.or its equivalent- Full score-10

The candidates obtaining at least 40% each in (i) Drawing and (ii) Written Test separately (30% for SC/ST/OBC-A&B/PWD candidates) would qualify in the 1st phase of Admission Test and the qualified candidates would be eligible for the Viva-voce. The result of the qualified candidates would be published on the University website.

In the 2nd phase of admission test, 40% (30% for SC/ST/OBC-A&B/PWD candidates) marks would be the qualifying marks in the Viva-voce of 20 marks.

Aggregate of the total score (a + b = total score) would be counted towards preparation of merit lists which would be subject to verification.

Application Processing Fees & Course Fees

1. Application Processing Fee : Rs.250/-+ additional charge of Bank (Rs.150/- + additional charge of Bank for PWD candidates)

2.Total Course fee of 8 (eight) semesters : Rs. 7860 /- excluding examination fees

3.Course fee to be paid at the time of admission in the 1st semester : Rs. 1665/- excluding examination fees .

How to Apply

The applicants are advised to follow the instructions noted hereunder while filling up the Application Forms online:

- In order to apply online, applicants have to register themselves first.
- During registration, applicant will be asked to provide an e-mail id and a mobile number, these must be valid ones because initial login password will be sent to the provided e-mail id and mobile number via SMS, and in future, all correspondences in this regard may be made to these e-mail id and the given mobile no. via SMS.
- Applicants must provide valid email id & mobile number. else the registration process will not be completed.
- After registration, the password will be sent to the registered e-mail id and mobile number.
- It is recommended that the applicant should change their password on the first log in, if required.
- After successful login, applicant will be required to select course(s) he / she may wish to apply and check the eligibility first. Once found eligible he / she can fill up rest of the Admission Form.
- An applicant will be required to upload his / her scanned Photograph and Signature during filling up the admission form, therefore, he/she is advised to keep these ready before filling up the admission form.
- If the applicant does not have all required information at the time of filling the form, he/she can save the incomplete application as a draft (by clicking on 'Next' or 'Previous' button) and log out. Later, by login back to his/her account again he/she may complete the rest of application form.
- After filling up all required information to submit the same, applicant must agree with the given declaration, clicking on check box. It is important to note that, once it is submitted, the information already entered cannot be altered under any circumstances. Therefore, they are advised to be sure about the accuracy and relevance of the filled up information before clicking the **submit** button.
- After **Submission** of the application, applicant will be able to download or take print out of the filled up 'Application Form' bearing the **AIN (Application Identification Number)** and his / her other information relating to instructions for payment of Application Processing Fees through **Payment Gateway**. Application shall be summarily rejected, if payment is not made as per instructions given in the auto-generated **Instruction Sheet for Payment**.

- The automatically generated **AIN (Application Identification Number)** number shall be treated as unique identification number for an application during the admission process. Therefore, any Application Form erroneously downloaded and printed without automatically generated **AIN (Application Identification Number)** **will not be accepted under any circumstances.**
- The applications, once applied by the Applicant cannot be cancelled or altered and the amount paid for the same by the Applicant is not refundable. All amount(s) paid by the Applicant, for application to the course(s) offered by 'Rabindra Bharati University' shall stand appropriated. In case of multiple payments, being processed for a single application, the extra amount may be refunded to the Applicant after verification, if applied for.

How to Make Payment

After successful **Submission** of the application, applicant will be able to download or take print out of the filled up 'Application Form' bearing the **AIN (Application Identification Number)** and his / her other information relating to instructions for payment of Application Processing Fees through **Payment Gateway**. Application shall be summarily rejected, if payment is not made as per instructions given in the auto-generated **Instruction Sheet for Payment**.

Step.1: The Applicant will be asked to click on the **Payment Button**. Once it is clicked on the Payment Button, the applicant will be redirected to the Payment Gateway for payment of requisite **Application Processing Fees**.

Step.2: Any one of the following 2(two) methods for payment of **Application Processing Fees** can be opted:

1. **Online payment** through Net Banking or Credit Cards or Debit Cards of any bank.
2. Through **Cash/Challan:** A Pay-in-slip will be auto generated. The candidate can submit the fees through **Challan** in any of the branches of **Allahabad Bank of the 24 hours of printing the auto-generated Cash/Challan.**

Step.3: After payment of fees through any one of the aforesaid methods, the candidate is advised to log in again into the admission portal with his/her log in id and passwords and see payment history . Please note that in the case of payment through Net Banking or Credit

Cards or Debit Cards, transaction history will be reflected immediately after successful transaction.

In the case of payment through Cash/Challan, transaction history will be reflected at least after 24 hours of payment at any branch of Allahabad Bank .

General Instructions to the Applicants

1. Candidates applying for more than one subject will have to apply separately following procedures mentioned above.
2. Duly filled-in downloaded application form should be signed by the candidate and his/her parent/guardian at the given spaces of the form.
3. The duly filled-in application form along with self-attested copies of all mark sheets, certificates and other relevant documents and copy of Bank payment receipt, has to be retained by the candidate. Applicants must preserve the acknowledgement receipt containing the Application Form ID No. etc. for the future reference.
4. **The applicant is not required to submit the hard copy of duly filled-in downloaded Application Form to the University.** However, the hard copy of duly filled-in downloaded Application Form along with self-attested copies of all mark sheets, certificates and other relevant documents and copy of payment receipt will be required only at the later stage during Viva-voce .

Publication of Lists & Modes of Admission

i). Date of Publication of Eligibility lists of the Candidates Selected for Admission

Test in the Subjects: Painting, Applied Art, Sculpture, Graphics and History of Art.:

21/06/2017 (after 4:00 p.m.) on the University website: www.rbu.ac.in

(ii) Prospective Dates for Practical and Written Test, Viva-voce, dates for downloading Admit cards, provisional admission dates, confirmation of admission etc. will be notified on 21/06/2017 (after 4:00 p.m.) on the aforesaid University website.

Exercise of Option

As per Govt. Rules, the candidates belonging to reserved categories (SC/ST/OBC) who have found place in the general merit list on the basis of their merit will also be placed in the merit list for the reserved categories of candidates. It is mandatory for such candidates to exercise their option on whether they would like to be placed in the general merit list or the separate merit list for reserved categories of candidates. Admission would be made as per the option exercised by the candidates. The option once exercised shall not be altered under any circumstances. Option will have to be submitted at the time of confirmation of admission. Details will be notified in due course.

Reservation of Seats

1. Reservation of seats for the reserved categories of ST/SC/OBC/PWD will be as per the West Bengal Higher Educational Institutions (Reservation in Admission) Rules, 2013.
2. Few seats are reserved for Foreign / NRI students against a higher rate of tuition fees in the subjects of Painting, Sculpture, Graphics, History of Art and Applied Art. In case of non-availability of Foreign / NRI students, Indian students may be considered in those seats against the same higher rate of tuition fees. For these seats, application will be invited after the admission of 2nd merit list. Such applications will have to be downloaded from the University website by entering the system generated AIN which has already been submitted online for consideration of admission. Therefore, it is to be noted that only the candidates who have already submitted application form online for admission in this session i.e. 2017-18, will get the chance to apply.

General Information:

1. No student will participate in, abet or propagate ragging in the University campus and hostels as per order of the Honorable Supreme Court.
2. Candidates admitted elsewhere in any degree course must submit certificate or any other relevant document showing cancellation from the said degree course at the time of admission. Failing which, his/her candidature will be treated as cancelled.
3. No candidate will be allowed for admission to two or more concurrent degree courses in the same University (regular/external) in the same calendar year.

4. Candidates interested in admission will be required to collect all information regarding interview/test and admission dates in this regard from the University Website: www.rbu.ac.in.
5. Admission of a candidate will be cancelled if any information given by him/her is found to be wrong or suppressed.
6. Submission of application Forms for admission does not imply any right to admission and selection for admission does not assure accommodation in University Hostels.
7. The list of the Candidates selected for interview/written test /admission will generally be treated as cancelled as soon as the corresponding last date is over.
8. In case of any disputes, the decision of the University will be final and binding to all concerned.

(Ujjwol Kumar Basumata)

Secretary, Faculty Councils (Acting)