



RABINDRA BHARATI UNIVERSITY
56A, B.T. Road, Kolkata – 700050

Admission Notice : FC/ UG-A/ 01/17

Date : 01/6/2017

The University invites online applications for admission to **B.A. Honours** Course of 3-year duration under Choice Based Credit System (CBCS) consisting of 6 Semesters of 6- month each in the following subjects under the Faculty of Arts in the session 2017-2018. Application Forms can be filled up **Online** on the University Website at : www.rbu.ac.in from **06/6/2017 to 15/06/2017** (upto 3.00 p.m.).

The **last date** for online payment of Application Processing Fee through **Payment Gateway** is **16.6.2017** (4:00 p.m).

Subjects: Bengali, English, Sanskrit, History, Philosophy, Political Science and Economics.

Eligibility: Candidates having passed the H.S. Examination or its equivalent with 50 % marks (45 % for SC/ST/PWD) in the respective subject in which Honours is sought for, are eligible to apply.

Note: (i) This 50 % cut off marks is not applicable to the candidates seeking admission under sports category.

For Economics:

(i) Candidates having Economics as Subject in H.S. level must have pass marks (30%) in Mathematics in H.S. level.

(ii) Candidates not having Economics as Subject in H.S. level must have 50% (45 % for SC/ST/PWD) marks in Mathematics in H.S. level.

Break of study admissible: 2 years i.e the candidates who have passed H.S or its equivalent in 2017, 2016 & 2015 are only eligible to apply.

Elective Subjects

At the undergraduate level of studies under the Faculty of Arts, students will have to take up any 1(one) out of the following Elective subjects of 200 marks each as per CBCS syllabus-structure notified by the University Grants Commission.

Pool of Elective Subjects

(i)English (ii) Bengali (ii) Sanskrit (iii) Political Science (iv) Philosophy (v) Economics, History (vi) Rabindra Sangeet (vii) Drama (viii) Dance (ix) Vocal Music (x) Instrumental Music (xi) Percussion and (xii) Mass Communication & Videography.

Note:

- (1) No student is allowed to choose the subject as Elective which is his/her Honours subject, i.e. A student of English Honours cannot take English as Elective subject any more. He/she will have to choose any other subject as his/her Elective subject out of the given Pool of Elective subjects.
- (2) Other than usual fees, additional fees of Rs. **2000/-** will have to be paid by the students opting to take up Mass Communication & Videography as Elective subject within one month from the date of his/her admission.
- (3) Application for change of Elective subject may be made within 1(one) month from the date of commencement of class.

Norms being adopted for preparation of merit list

Subjects: Bengali, English, Sanskrit, History, Philosophy, Political Science and Economics.

- (a) M.P / Class 10 or its equivalent - 20 (score)
- (b) H.S / Class 12 or its equivalent - 30 (score)
- (best four subjects excluding ENVS)
- (c) 50 (score) in the concerned subject of H.S in which Honours is sought for.
- (d) Aggregate of the total score (a+b+c= total score) will be counted towards preparation of merit lists which will be subject to verification.

Example:

Percentage of Marks obtained in (a) M.P / Class 10 or its equivalent: 80%

Then the score for (a) will be $80 \times 20 / 100 = 16.000$

Percentage of Marks obtained (best four subjects excluding ENVS)

in (b) H.S / Class 12 or its equivalent: 70%

Then the score for (b) will be $70 \times 30 / 100 = 21.000$

Percentage of Marks obtained in (c) Concerned subject of H.S in which Honours is sought for, like English: 85%

Then the score for (c) will be $85 \times 50 / 100 = 42.500$

Therefore, the **Total Score** i.e. (a) + (b) + (c) = $16.000 + 21.000 + 42.500 = 79.500$

- (e) **For English:** There will be two separate merit lists (with category-wise break-up for each like General, SC, ST, OBC, etc.), one for the students passing H.S / Class 12 or its equivalent with **English as First Language** and the other for the students passing

H.S / Class 12 or its equivalent with **English as Second Language**. For other subjects there will be only one merit list (category-wise like General, SC, ST, OBC, etc.).

However, for the candidates passing from other states, countries and Open Boards (other than ISC & CBSE), there will be admission test to be conducted by the concerned department. Only qualified candidates will be eligible for admission.

Application Processing Fees & Course Fees

1. Application Processing Fee : Rs.200/-+ additional charge of Bank (Rs.120/- + additional charge of Bank for PWD candidates)

2.Total Course fee of 6 (six) semesters :

Rs. 5345 /- excluding examination fees

3.Course fee to be paid at the time of admission in the 1st semester :

Rs. 1465/- excluding examination fees

How to Apply

The applicants are advised to follow the instructions noted hereunder while filling up the Application Forms online:

- In order to apply online, applicants have to register themselves first.
- During registration, applicant will be asked to provide an e-mail id and a mobile number, these must be valid ones because initial login password will be sent to the provided e-mail id and mobile number via SMS, and in future, all correspondences in this regard may be made to these e-mail id and the given mobile no. via SMS.
- Applicants must provide valid email id & mobile number. else the registration process will not be completed.
- After registration, the password will be sent to the registered e-mail id and mobile number.
- It is recommended that the applicant should change their password on the first log in, if required.
- After successful login, applicant will be required to select course(s) he / she may wish to apply and check the eligibility first. Once found eligible he / she can fill up rest of the Admission Form.

- An applicant will be required to upload his / her scanned Photograph and Signature during filling up the admission form, therefore, he/she is advised to keep these ready before filling up the admission form.
- If the applicant does not have all required information at the time of filling the form, he/she can save the incomplete application as a draft (by clicking on 'Next' or 'Previous' button) and log out. Later, by login back to his/her account again he/she may complete the rest of application form.
- After filling up all required information to submit the same, applicant must agree with the given declaration, clicking on check box. It is important to note that, once it is submitted, the information already entered cannot be altered under any circumstances. Therefore, they are advised to be sure about the accuracy and relevance of the filled up information before clicking the **submit** button.
- After **Submission** of the application, applicant will be able to download or take print out of the filled up 'Application Form' bearing the **AIN (Application Identification Number)** and his / her other information relating to instructions for payment of Application Processing Fees through **Payment Gateway**. Application shall be summarily rejected, if payment is not made as per instructions given in the auto-generated **Instruction Sheet for Payment**.
- The automatically generated **AIN (Application Identification Number)** number shall be treated as unique identification number for an application during the admission process. Therefore, any Application Form erroneously downloaded and printed without automatically generated **AIN (Application Identification Number)** **will not be accepted under any circumstances**.
- The applications, once applied by the Applicant cannot be cancelled or altered and the amount paid for the same by the Applicant is not refundable. All amount(s) paid by the Applicant, for application to the course(s) offered by 'Rabindra Bharati University' shall stand appropriated. In case of multiple payments, being processed for a single application, the extra amount may be refunded to the Applicant after verification, if applied for.

How to Make Payment

After successful **Submission** of the application, applicant will be able to download or take print out of the filled up 'Application Form' bearing the **AIN (Application Identification Number)** and his / her other information relating to instructions for payment of Application Processing Fees through **Payment Gateway**. Application shall be summarily rejected, if payment is not made as per instructions given in the auto-generated **Instruction Sheet for Payment**.

Step.1: The Applicant will be asked to click on the **Payment Button**. Once it is clicked on the Payment Button, the applicant will be redirected to the Payment Gateway for payment of requisite **Application Processing Fees**.

Step.2: Any one of the following 2(two) methods for payment of **Application Processing Fees** can be opted:

1. **Online payment** through Net Banking or Credit Cards or Debit Cards of any bank.
2. Through **Cash/Challan:** A Pay-in-slip will be auto generated. The candidate can submit the fees through **Cash/Challan** in any of the branches of **Allahabad Bank after 24 hours of printing the auto-generated Cash/ Challan.**

Step.3: After payment of fees through any one of the aforesaid methods, the candidate is advised to log in again into the admission portal with his/her log in id and passwords and see payment history . Please note that in the case of payment through Net Banking or Credit Cards or Debit Cards, transaction history will be reflected immediately after successful transaction. In the case of payment through Cash/Challan, transaction history will be reflected at least after 24 hours of payment at any branch of Allahabad Bank.

General Instructions to the Applicants

1. Candidates applying for more than one subject will have to apply separately following procedures mentioned above.
2. Duly filled-in downloaded application form should be signed by the candidate and his/her parent/guardian at the given spaces of the form.
3. The duly filled-in application form along with self-attested copies of all mark sheets, certificates and other relevant documents and copy of Bank payment receipt, has to be retained by the candidate. Applicants must preserve the acknowledgement receipt containing the Application Form ID No. etc. for the future reference.

4. The applicant is not required to submit the hard copy of duly filled-in downloaded

Application Form to the University. However, the hard copy of duly filled-in downloaded Application Form along with self-attested copies of all mark sheets, certificates and other relevant documents and copy of payment receipt will be required only at the later stage during confirmation of admission .

Publication of Lists & Modes of Admission

- (i) 1st Provisional Merit list prepared out of the **Master List** of all eligible applicants will be published on the University website on **23/06/2017** (after 5:00 pm) .
- (ii) The applicants whose names are enlisted in the 1st Provisional Merit list will only take **Provisional Admission** online on and from 24/06/2017 to 27/06/2017 by paying the requisite Course fee of Rs.1465/- + additional charge of Bank. To pay **online**, the candidates will have to use his/her previous Login ID and Password, AIN etc.
- (iii) **Online Payment:** The candidates will have the options to pay through **Online** either by Net banking or by using their credit cards or debit cards of any bank.
- (iv) **Payment through Cash/Challan:** The candidates may also opt to pay through Cash/Challan . If this mode of payment is opted, a Pay-in-slip will be auto generated. The candidate can submit the fees through Cash/Challan in any of the branches of Allahabad Bank after 24 hours of printing the auto-generated Cash/ Challan. After successful transaction of payment of Course fee, the candidate will be treated as admitted provisionally .
Please note that this provisional admission will be categorically treated as cancelled , if the information particularly marks entered during the filling up of Application Form do not tally with the actual marks reflected on the original mark sheets.
- (v) **Admission Confirmation:** At the time of confirmation of admission on **28/06/2017** and **29/6/2017** (between 11:30 a.m. and 3:3:30 p.m.), a set of hard copy of duly filled-in downloaded Application Form along with self- attested copies of all mark sheets, certificates and other relevant documents and copy of payment receipt will be required.

For confirmation of admission, **provisionally admitted candidates must also bring all original marksheets, SC/ST/OBC/PWD certificates** issued by the competent authority (in case of candidates belonging to SC/ST/OBC/PWD category), and other relevant documents for physical verification. Only after successful verification, the provisional admission will be confirmed. If any discrepancies are found during verification of documents, marks, scores, etc. the provisional admission in the respective academic programme will be categorically cancelled and no refund of payment will be made. No further application for rectification will be entertained at this stage.

(vi) Prospective date of commencement of classes: 17/07/2017

Exercise of Option

As per Govt. Rules, the candidates belonging to reserved categories (SC/ST/OBC) who have found place in the general merit list on the basis of their merit will also be placed in the merit list for the reserved categories of candidates. It is mandatory for such candidates to exercise their option on whether they would like to be placed in the general merit list or the separate merit list for reserved categories of candidates. Admission would be made as per the option exercised by the candidates. The option once exercised shall not be altered under any circumstances. Option will have to be submitted at the time of confirmation of admission. Details will be notified in due course.

General Information:

1. No student will participate in, abet or propagate ragging in the University campus and hostels as per order of the Honorable Supreme Court.
2. Candidates admitted elsewhere in any degree course must submit certificate or any other relevant document showing cancellation from the said degree course at the time of admission. Failing which, his/her candidature will be treated as cancelled.
3. No candidate will be allowed for admission to two or more concurrent degree courses in the same University (regular/external) in the same calendar year.

4. Candidates interested in admission will be required to collect all information regarding interview/test and admission dates in this regard from the University Website:
www.rbu.ac.in.
5. Admission of a candidate will be cancelled if any information given by him/her is found to be wrong or suppressed.
6. Submission of application Forms for admission does not imply any right to admission and selection for admission does not assure accommodation in University Hostels.
7. The list of the Candidates selected for interview/written test /admission will generally be treated as cancelled as soon as the corresponding last date is over.
8. In case of any disputes, the decision of the University will be final and binding to all concerned.

(Ujjwol Kumar Basumata)

Secretary, Faculty Councils (Acting)